Miami-Dade County Clerk of Courts
Technical Services Division

CIVIL
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FOLDER DESCRIPTION

MIAMI-DADE COUNTY CLERK OF COURTS
TECHNICAL SERVICES DIVISION
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The Clerk of the Courts provides daily files containing all civil (Circuit and County Civil) case information processed by the court the previous day. These files can be downloaded by the interested parties from the County's site.

A ZIP file (daily_civil_*MMDDYYYY*.zip) will be posted on the County's ftp site containing the main case information for the current day and the lookup tables associated to user codes (case events, case types, judges, party types, etc):

The naming convention will be: 'daily_civil_"+<date of extraction>+.zip.

Other weekly and monthly files are described below.

Civil extracts are in the form of ASCII text files in which records are delimited by a caret (^) and have a variable length. The file extension ".exp" stands for export file. The extract files contain the following record structure:

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Daily Files

Case File Structure (File Definition)

File Name: Cases.exp

Run Frequency: Daily

Description: Contains civil case information for cases changed the previous day. This includes new cases and any changes to cases.

For historical information retention, all case information must be overlapped by the new file where the "case id" or "case number" matches the old one. In other words, a full refresh of the case must be performed by the customer.

Sample File: Cases.xls

Field Description	Field Type	Description
Case ID	NUMBER(11)	Unique key of the case (ie.1654210)
Case Number	CHAR(30)	Local case number (ie. 2007-025360-CA-01)
Filing Date	DATE(10)	Filing date of the case
Style	CHAR(300)	Style of the case (ie. Ramos Raul vs. Hugh Grant)
Case Type Code	CHAR(20)	Case type code (old action code in SIVA)
Judge Code	CHAR(20)	Judge code of the case (ie. 00182)
Section Code	CHAR(20)	Family section of the case (ie. CA01)
State Case Number	CHAR(30)	State case number
Companion Case	CHAR(30)	Companion case
Disposition Date	DATE(10)	Date case was disposed

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Party File Structure (File Definition)

File Name: Parties.exp

Run Frequency: Daily

Description: Contains party information for cases changed the previous day.

For historical information retention, all party information must be overlapped by the new file where the "case id" or "case number" matches the old one. In other words, a full refresh of the parties must be performed by the customer.

Sample File: Parties.xls

Field Description	Field Type	Description
Party ID	NUMBER(11)	Unique key for a party in Odyssey
Case ID	NUMBER(11)	Foreign key to the case
Case Number	CHAR(30)	Local case number (ie. 2007-025360-CA-01)
Party Name	CHAR(180)	Party name (LName, FName MName)
Party Type	CHAR(20)	Party type code (ie. PN=Petitioner DN=Defendant)
Bar Number	CHAR(20)	Attorney bar number
Attorney Name	CHAR(180)	Attorney name of the party (LName, FName, MName)
Disposition Code	CHAR(20)	Event code that triggered the disposition
Disposition Date	CHAR(10)	Date case was disposed
Address 1	CHAR (64)	Address line 1
Address 2	CHAR (64)	Address line 2
Address 3	CHAR (64)	Address line 3
Address 4	CHAR (64)	Address line 4
City	CHAR (64)	City
State	CHAR (2)	State abbreviation
Zip	CHAR (10)	Zip Code

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Docket File Structure (File Definition)

File Name: Dockets.exp

Run Frequency: Daily

Description: Contains list of dockets for any case changed the previous day.

For historical information retention, all docket information must be overlapped by the new file where the "case id" or "case number" matches the old one. In other words, a full refresh of the dockets must be performed by the customer.

Sample File: Dockets.xls

Field Description	Field Type	Description
Event ID	NUMBER(11)	Unique key for a docket
Case ID	NUMBER(11)	Foreign key to the case
Case Number	CHAR(30)	Local case number (ie. 2007-025360-CA-01)
Event Date	DATE(10)	Docket date
Docket Code	CHAR(20)	Docket code (ie. FJUD)
Description	CHAR(100)	Docket description
Book	CHAR(20)	Recording book number
Page	CHAR(30)	Recording page
Event Type	CHAR(1)	(E=Event, J=Judgment, H=Hearing, S=Service)

Case Types Lookup Table File Structure (File Definition)

File Name: CaseType.exp

Run Frequency: Daily
Description: Contains the definition of the case type code
Sample File: CaseType.xls

Field Description	Field Type	Description
Case Type ID	NUMBER(11)	Unique key for a case type in the system
Case Type Code	CHAR(20)	Case type user code (ie.DOM)
Description	CHAR(100)	Case type description
Creation Date	DATE(10)	Creation Date
Obsolete Date	DATE(10)	Obsolete Date

Event Types Lookup Table File Structure (File Definition)

File Name: Events.exp

Run Frequency: Daily
Description: Contains the definition of the docket/event code. Information is sorted by Event Definition (E, H, J and S) and Event Type ID. Keep in mind that the "Event Type Code" could be the same among different Event Definitions.

Sample File: Events.xls

Field Description	Field Type	Description
Event Type ID	NUMBER(11)	Unique key for an event type in the system
Event Type Code	CHAR(20)	Event type user code (ie. NOTI, FJUD)
Description	CHAR(100)	Event type description
Creation Date	DATE(10)	Creation Date
Obsolete Date	DATE(10)	Obsolete Date
Event Definition	CHAR(1)	(E=Event, J=Judgment, H=Hearing, S=Service)

Judge Section Lookup Table File Structure (File Definition)

File Name: Judges.exp

Run Frequency: Daily

Description: Contains the translation of the judicial section to Judge's Name. Since the user code is unique for the entire record set (table), developers can match the judge and/or section assigned to a case based on the Judge Code or Section Code fields of the Case table.

Sample File: Judges.xls

Field Description	Field Type	Description
Judge/Sec ID	NUMBER(11)	Unique key for a judge or section in the system
Judge/Sec Code	CHAR(20)	Judge or Section user code (ie. DOM)
Judge/Sec Description	CHAR(100)	Judge or Section description
Creation Date	DATE(10)	Creation Date
Obsolete Date	DATE(10)	Obsolete Date

Party Types Lookup Table File Structure (File Definition)
File Name: PartyType.exp
Run Frequency: Daily
Description: Contains the definition of the party types
Sample File: PartyType.xls

Field Description	Field Type	Description
Party Type ID	NUMBER(11)	Unique key for a party type in the system
Party Type Code	CHAR(20)	Party type code (ie. PN = Plaintiff, DN = Defendant, LT = the address of the property)
Party Type Description	CHAR(100)	Party type description
Creation Date	DATE(10)	Creation Date
Obsolete Date	DATE(10)	Obsolete Date

New Case File Structure (File Definition)
File Name: NewCaseCCYYMMDD.txt Run
Frequency: Daily
Description: All new cases created yesterday.
Sample File: NewCaseCCYYMMDD.xls

Field Description	Field Type	Description
Case Number	VARCHAR(30)	
File Date	DATE(10)	Format MM/DD/YYYY
Case Type	VARCHAR(100)	
Party Name	VARCHAR(300)	
Party Code	VARCHAR(20)	
Judicial Section	VARCHAR(20)	
Pretrial Hearing Date	DATE(10)	Format MM/DD/YYYY
Created Date	DATE(10)	Format MM/DD/YYYY

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Monthly Files

Custom Verdict File Structure (File Definition)
File   Name: VerdictTReuters_CCYYMM.txt
Run Frequency: Monthly
Description: Custom File
Sample File:Verdict_TReuters_CCYYMM.xls

Field Description	Field Type	Description
Case Number	VARCHAR(30)	Local case number (ie. 2007-025360-CA-01)
Case Type Description	VARCHAR(100)	
Case Verdict	VARCHAR(20)	
Verdict Date	DATE	FORMAT CCYY-MM-DD
Verdict Amount	NUMBER	
Plaintiff	VARCHAR(300)	
Plaintiff Attorney	VARCHAR(300)	
Defendant	VARCHAR(300)	
Defendant Attorney	VARCHAR(300)	
Action Code	VARCHAR(20)	
Judge Section Number	VARCHAR(20)	
Judge Name	VARCHAR(180)	
Closing Docket	VARCHAR(20)	
Closing Docket Date	DATE	FORMAT CCYY-MM-DD

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Landlord and Tenant by Address File Structure (File Definition)

File Name: CivltntnCCYYMM.txt

Run Frequency: Monthly

Description: Eviction cases closed for the previous month by eviction address.

Sample File: CIVLTNTNCCYYMM.xls

Field Description	Field Type	Description
Case Number	VARCHAR(30)	Local case number (ie. 2007-025360-CA-01)
File Date	DATE(19)	Format CCYY-MM-DD 00:00:00
Stat Closure Code	VARCHAR(20)	
Respondent	VARCHAR(300)	
Property Address	VARCHAR(257)	
Property City	VARCHAR(64)	City
Property State	CHAR(2)	State abbreviation
Property Zip	VARCHAR(10)	Zip Code
Petitioner	VARCHAR(300)	

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Landlord and Tenant By Party File Structure (File Definition)

File Name: CivltCCYYMM.txt

Run Frequency: Monthly

Description: Eviction cases for the previous month.
Lists each party in the case.

Sample File: CIVLTCCYYMM.xls

Field Description	Field Type	Description
Case Number	VARCHAR(30)	Local case number (ie. 2007-025360-CA-01)
Party Name	VARCHAR(300)	Party name (LName, FName MName)
Party Code	VARCHAR(20)	Party type code (ie. PN = Plaintiff, DN = Defendant, LT = (the address of the property)
Style	VARCHAR(5000)	Style of the case (ie. Ramos Raul vs. Hugh)
File Date	DATE(8)	Format CCYYMMDD
Party Disposition Date	DATE(8)	Format CCYYMMDD
Party Address Line 1	VARCHAR(64)	Address line 1
Party Address Line 2	VARCHAR(64)	Address line 2
Party Address Line 3	VARCHAR(129)	Address line 3
Party City	VARCHAR(64)	City
Party Street	CHAR(2)	State abbreviation
Party Zip	VARCHAR(10)	Zip Code

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Verdict File Structure (File Definition)

File Name: Verdict_CCYYMM.txt **Run**

Frequency: Monthly

Description: Any civil court jury trials completed during the previous month.

Sample File: VerdictCCYYMM.xls

Field Description	Field Type	Description
Case Number	VARCHAR(30)	Local case number (ie. 2007-025360-CA-01)
Case Type Description	VARCHAR(100)	
Case Verdict	VARCHAR(20)	
Verdict Date	DATE	FORMAT CCYY-MM-DD
Verdict Amount	NUMBER	
Plaintiff	VARCHAR(300)	
Plaintiff Attorney	VARCHAR(300)	
Defendant	VARCHAR(300)	
Defendant Attorney	VARCHAR(300)	
Action Code	VARCHAR(20)	
Judge Section Number	VARCHAR(20)	
Judge Name	VARCHAR(180)	
Closing Docket	VARCHAR(20)	
Closing Docket Date	DATE	FORMAT CCYY-MM-DD

Weekly Files

Contract & Indebtedness File Structure (File Definition)

File Name: Indebtedness_CCYYMMDD.txt

Run Frequency: Weekly

Description: Contains contract indebtedness cases updated
during the previous week.

Sample File: IndebtednessCCYYMMDD.xls

Field Description	Field Type	Description
Case Number	VARCHAR(30)	Local case number (ie. 2007-025360-CA-01)
Case Type	VARCHAR(20)	Case type user code (ie. DOM)
Judge Section	VARCHAR(20)	
File Date	DATE	Format CCYY-MM-DD
Plaintiff Name	VARCHAR(300)	
Defendant Name	VARCHAR(300)	
Case Status	VARCHAR(20)	
Dispo Date	DATE	FORMAT CCYY-MM-DD
Dispo Code	VARCHAR(20)	
Dispo Description	TEXT	
New Sp Date	DATE	FORMAT CCYY-MM-DD
SPPT Date	DATE	FORMAT CCYY-MM-DD
SPPN Date	DATE	FORMAT CCYY-MM-DD
SVRT Code	VARCHAR(20)	
SVRT Date	DATE	FORMAT CCYY-MM-DD
SMRN Date	DATE	FORMAT CCYY-MM-DD
DFLT Date	DATE	FORMAT CCYY-MM-DD
DJUD Date	DATE	FORMAT CCYY-MM-DD
MDFT Date	DATE	FORMAT CCYY-MM-DD
MDDT Date	DATE	FORMAT CCYY-MM-DD
Answer Code	VARCHAR(20)	
Answer Date	DATE	FORMAT CCYY-MM-DD
MCAR Date	DATE	FORMAT CCYY-MM-DD

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Field Description	Field Type	Description
FWNG Date	DATE	FORMAT CCYY-MM-DD
FWND Date	DATE	FORMAT CCYY-MM-DD
NSCA Date	DATE	FORMAT CCYY-MM-DD
VOLD Date	DATE	FORMAT CCYY-MM-DD
FJUD Date	DATE	FORMAT CCYY-MM-DD
FJDF Date	DATE	FORMAT CCYY-MM-DD
Pn Atty Name	VARCHAR(300)	
Claim Amount	NUMBER	
Dn Street	VARCHAR(256)	
Dn City	VARCHAR(64)	
Dn State	CHAR(2)	
Dn Zip	VARCHAR(10)	
Next Hrg Date	DATE(10)	FORMAT CCYY-MM-DD